

## Parent Council Meeting – September 13, 2017

**In attendance:** Tina Hodgson, Kim Groves, Vicki Rivard, Erin Campbell-Bentley, Amanda Sax, Dr. Ram, April Rasmussen, Melanie Fabick, Jessica French, Tara Scott, Doreen Oliver, Nikki Isley, Michelle Gamble, Sarah Richardson, Helen Robertson

### **1.0 Meeting called to order at 6:37PM**

### **2.0 Approval/addition of agenda**

One new addition “I” under New Business – School Safety Zone/Signage

Kim makes a motion to approve the agenda, Vicki seconds

**3.0 Review/Approval of last month’s minutes** Tina makes a motion to approve the minutes, Kim Seconds

### **4.0 Old business reviewed**

### **5.0 New Business**

A. First day open house/meet the teacher

- First year not knowing the teacher: Possibility of having the kindergartens start with the rest of the school. Having them start at a different time was a bit confusing.
- A lot more chaotic in the entrance this year
- the feedback is always good with this being the first year doing this. Can look at posting the list more prominently and look at arrival time
- most schools do not know teachers ahead of time
- spoke to different schools and some receive e-mails who the teacher was before the school year starts a day before or a week before school
- had volunteers in the gym helping kids that were bussed
- having the kids bring in the school supplies on the first day of school is a lot. Is there a way to split up how much school supplies come on the first day/second day?
- where are the teachers storing the school supplies? Some teachers have bins to organize
- concern about creating another kindergarten class after the school year has started
- the sizes were bigger than expected and another teacher will be hired and now they will be creating another kindergarten class
- They are still in the proses of figuring out what will be best for the kids and teachers. This is the first time they have had this dilemma

B. Teacher Reps

- according to the Alberta School Council Association bylaws, we need to have a teacher present at each council meeting

C. Greentree Staff Meeting

- Could we have a council member come to the staff meetings and let the teachers know what the council is doing?
- Erin: agrees
- 3<sup>rd</sup> Wednesday of the month

D. Greentree Greetings

- Radio is looking for sponsors for the greetings. Looking for sponsors for CFCW and DrumFM
- cost is \$80/week

E. New Online Media Platforms

- there are Facebook pages for both council and the school
- web page for both school and parent council
- newsletter has been created for the council
- new call out system for general messages and events calling all parents
- can we have the council page link to the Greentree school page?
- have the class reps helping the teachers out throughout the year. People don’t always know what they are doing in April in September.

## F. Policies and Procedures Manual

- are there any books on the Greentree School Council policies and procedures for the school as an individual not just the divisional one?
- Pat mentioned there should be one in the office

## G. Planned Events

- October/November - fall fundraiser, Grandparent or Grand friends dinner
- February- international food fair (multicultural food fest, have ppl purchase tickets and sample ethnic foods)
- Movie nights, Halloween Carnival, Spring dance, Teacher appreciation in March
- Trying to figure out new ways to change the Halloween carnival... looking at the haunted hallway? (grade 5/6 or leadership group)
- possibly plan another casino night in the spring
- music and art night?
- Try to involve kids in the school to help out with events, maybe look at the grade 5 group
- grade 3 are doing school council type events this year

## H. Board Nominations

- Treasurer: Tina nominates Helen Robertson for treasurer and Kim seconds
- Secretary: April nominates Vicki for secretary, Helen seconds
- Vice Chair: Vicki nominates Nikki for vice Chair, Kim seconds
- Chair: Vicki nominates Tina for Chair, Helen seconds

## I. Playground/School Zone

- a parent that lives in the community would like to know if we are a playground all day
- we are a playground zone not a school zone
- working on the bus loop signage, people are using the loop to park when kids are playing at the playground

## 6.0 Committee Reports/ Updates

### A Hot lunch Program- Stuffed Kilt:

- Currently don't have a hot lunch coordinator so we don't have a hot lunch program running
- Stuffed Kilt, Tara: has a fully functional mobile kitchen, has food safe kitchen, would like to see some of the kids involved with hot lunch, look into seeing if the kitchen in the school could be used (doesn't look like it could be), maybe use the kitchen upstairs for storage, try to keep things as homemade as possible, have a main and a side dish as well as a drink, would like to look at offering this weekly,
- A concern about having just one person catering will upset all the other businesses that support the school. Would like to have other restaurants still be a part of the hot lunch program
- Helen is interested in becoming the hot lunch coordinator
- Looking at options to do more than 1 a month
- Could we do the first 3 weeks have stuffed kilt and the last week of the month be a special hot lunch (McDonalds, Subway, Pizza etc)
- Look at doing them on Wednesday
- A concern about low income families not able to pay every week
- Do a 2 month trial, send out a survey and reevaluate after that
- Tina would like to pass a motion to add stuffed kilt on the list of vendors for hot lunch for a 2 month trial October and November for 3 weeks each month with a vendor of our choice, Tina is yes, April is yes, Vicki is yes, Kim is no. Reevaluate in December to see if this will be continued into the new year

### B Breakfast Program (Doreen Oliver)-

- started it up last week
- Doreen has been stocking up this week

- has handy breakfast items for right now
- Doreen will not be able to help out after this week due to medical leave. She has a few people lined up to help out while she is away
- Allied Distributors is allowing us to charge \$100 a month to their charge account
- Western Financial has a donation for the program
- Amanda is working on grant applications for breakfast programs of Canada
- Tim Hortons has the smile cookie fundraiser right now
- Breakfast program is from 8:45-9:00 AM

#### C. Till Tapes-

Will put the info into the next news letter

#### D. Fundraising Amanda-

- one of the fall fundraisers will be growing smiles – poinsettias, wreaths and planters. Return depends on our prices charged
- a second fall fundraiser we will do moms pantry – 40% return
- also looking into Admazing coupon book. 50% return

#### E. Accessible Playground (Nikki Isley)-

- playground is built!
- we are slowly paying for it
- had some issues with the rubber
- still needing them to come out and do more inspections
- it wasn't just our playground that had issues with cracking over the summer... it was the heat
- we had the rubber fixed but someone jumped the 6 foot fence and walked on the fresh rubber
- will be out this weekend to have it redone
- can we look into having a larger safety sign created
- we could have a donor recognition sign on the back side of the safety sign
- last fundraiser is October 14<sup>th</sup> at Grace Lutheran Church having a pig roast
- planning on having a grand opening, Habitat will help us with a grand opening it was included in the package
- Grand Opening on October 21

## 7.0 Administrative Report

### A. Treasurer Kim Groves

- General account opening: \$4,360.80
- Expenses: -\$9,325.79
- added: \$5,388.50
- Closing balance: \$423.51
- Breakfast account opening: \$1,537.33
- Breakfast account expenses: -\$ 2,239.68
- Breakfast program added: \$ 5,368.93
- Breakfast account closing balance: \$4,666.58
- added a cheque from Farm Credit Canada. Balance is over \$5000
- Notes: having some issues with Freson Brothers account not matching up
- bussing total for the year 2016-2017 was \$3016.30
- approx. \$11000 for classroom disbursements will be needed this year. We give \$25 for each student for each class to be used throughout the year at the teachers' discretion
- Dr.Ram makes a motion to accept the report, Tina seconds

### B. Principal-Erin Campbell-Bentley

- Swimming will not start until later in the year because the pool is not finished

- Foyer, book nook, and new areas have been added to the school, had many staff members coming in over the summer to build the new areas for the students
- Trying something different with lost and found, there are hooks now
- Have a picture taken and posted on Facebook for lost and found
- Also if Erin comes in and lost and found is empty the school gets a check mark... with 10 check marks, they get a 30min recess break
- Make sure to label all of your children's items
- Meet the teacher went well... had lots of parents come
- Sept 20 k-3 picture day Sept.21 4-6... when you order children's pictures the photographer donates a percentage back to the school
- Terry Fox walk September 28
- Looking this year at a buddy system with the Terry Fox walk
- First club day September 29<sup>th</sup>
- Will have 8 club days this year
- Picture retakes October 25
- October 6<sup>th</sup> off school for Thanksgiving

**C. Teacher Representatives - none**

**8.0 Future Agenda Items**

- Halloween Carnival- October
- Grandparents Dinner- October
- Movie night- October
- Fall Fundraiser- October

Next meeting October 4<sup>th</sup>

Meeting adjourn at 9:24